

**CHILMARK PARISH COUNCIL**

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**RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL  
MEETING HELD ON WEDNESDAY 11 JANUARY 2017**

**PRESENT**

Name	Appointment
Mr P Boyles	Chairman
Mrs E Jack	Councillor
Sir R Packer	Councillor
Mrs E Pelham	Councillor
Ms L Taylor	Councillor
Mr K Hawkins	Councillor
Mrs J MacDougall	Clerk
Members of the Public: 4	

**POINTS AND DECISIONS ARISING**

Item	Points/Decisions	Action
(a)	(b)	(c)
	<p><b>Public Forum</b></p> <p>Mr Eke who lives in Anvil Cottage, Hops Close, explained how the potholed surface of the byway leading to Kent's Hill beyond his house affects approx. 35 residents and vehicles. A request for repairs on MyWiltsApp resulted in no action from Wilts Council. They claim that it is an unadopted byway and not their responsibility. Mr Eke requested that the Parish Council serve Section 56 of the Highways Act on Wilts Council as the only way to achieve some action.</p> <p>Mr Eke has completed The Emergency Plan and thanked the Chair and Cllr EJ for Ridge for their assistance. After approval by the PC it will be lodged with Wilts Council. Rather than having 5 or 6 area representatives, it may be easier to recruit volunteers for the whole area who would form a committee to meet twice yearly. Cllr EJ mentioned that the Reading Room can hold 50 people but might need the use of an emergency generator which Fovant has offered to lend. In an emergency involving large numbers, the School, the Church or the pub might be appropriate venues depending if heat and food were required. Cllr EP offered Cleaves Barn and their communication system. Sir RP suggested that the Church could be used in the event of flooding and that it would be useful for a copy of the plan to be available on the website and given to all residents.</p>	
1/17	1. <b><u>Apologies:</u></b> Vice Chmn M Lennard and Wilts Cllr B Wayman.	

2/17	<p><b>2. <u>The Minutes of the Parish Council meeting held on 9 November 2016</u></b> were proposed by Sir RP and seconded by Cllr LT agreed and signed.</p>	
3/17	<p><b>3. <u>Declarations of Interest</u></b> Cllr EJ re: planning application at Cross Farm.</p>	
4/17	<p><b>4. <u>Finance</u></b> 4.1 Opening balance in the Treasurer's Account: £9,496.70 4.2 Cheques to be paid: Hire of Chilmark Reading Room £105. Adrian Thompson Accountants for PAYE for two years: £144inc vat £24. MM Design and Metal Work: £78 incl vat for heavy duty grid for culvert. 4.3 Cheques paid: 25/11/16 DHF Trading Ltd £90 for Kent's Hill Rd Sign 14/12/16 St John Ambulance Defibrillator pads: £77.20</p>	Clerk
5/17	<p><b>5. <u>Set Precept</u></b> The Chmn proposed a 1% increase to the Precept, total: £7,300. All agreed. The Clerk will notify Wilts Council.</p>	Clerk
6/17	<p><b>6. <u>Village Maintenance</u></b> <i>Issues for the Parish Steward.</i> The Chmn has met Simon Simms the new Parish Steward who is very helpful and diligent. He requires the completed work schedule for the last week of the month as he visits Chilmark on the first or second day of the month. The Chmn will co-ordinate this. Cllr EJ mentioned that the bushes at the T junction with the road to Ridge and the B3089 are obscuring visibility and need to be cut back. <i>Wessex Water Survey</i> The Clerk sent out Wessex Water details for remedial work to the sewerage system to be carried out in February and notice of road closures. Cllr LT was asked to liaise with the School about the road closure and how they will cope with the drop off to and fro school. <i>Surface water drains and Winterbourne maintenance – schedule of drain clearance</i> Wilts Council have sucked out and cleared the drain catchment pits which they are scheduled to do twice a year but need to use the special Vactor machine to clear culverts. A request has been made for this machine to be used for the Frog Lane culvert which seems to be partly blocked along its route. The Chmn has ordered a permanent heavy duty grid from MM Design and Metalwork which should help to keep debris out of the culvert fronting Forge Cottage in future. This grid will be monitored and cleared as part of the Flood Warden's duties as and when necessary.</p>	Chmn  Cllr LT  Chmn

7/17	<p><b>7. <u>Draft Emergency Planning Brief</u></b>  Each member of the Committee received a copy of the draft Plan which was widely applauded and Mr Eke was thanked for his hard work. A further committee meeting will be held to discuss and finalise the Brief.</p>	Emergency Planning Committee
8/17	<p><b>8. <u>Planning Applications:</u></b>  <b><u>Entrance to Corner Cottage, Becketts Lane, Chilmark</u></b>  The Enforcement Officer emailed the Clerk yesterday to confirm that he is dealing with the matter and will be in contact. It is usual practice in these matters that if no planning application is submitted by the applicant then enforcement will ensue.  <b><u>16/12166/TCA Anvil Cottage, Hops Close, Chilmark</u></b>  Silver birch fell, plum tree reduce by 1.8m in height. No comments.  <b><u>16/11114/Ful Cross Farm, The Street, Chilmark</u></b>  <b><u>Changing an existing three bay garage and store in to a two bay garage and single bed “granny” annexe</u></b>  No comment.</p>	Clerk
9/17	<p><b>9. <u>Highway Matters</u></b>  <i>EHD signage, HGV’s passing through Chilmark – CATG issue 4723</i>  The Clerk asked for CATG to defer the issue to their next meeting while the PC discuss the matter further. It was generally agreed that signage for the village needs to be improved as the roads are not suitable for HGVs over 7.5 tons. In 1999 the RAF Chilmark Planning Brief made no provision for a traffic plan and action needs to be taken now to direct their transport through an appropriate route away from the centre of the village. The Chmn recommended that weight limit restriction which is legally enforceable needs to be introduced as well as directional signage. All agreed. Colin Diaper asked for a weight restriction to be applied because of the damage caused to listed buildings. The Clerk will write to Parvis Khansari, Associate Director, Highways to ask when the original weight limit signs were removed and why?  <i>Request to Highways Dept to include part of CHIL BOAT8A on their list of streets.</i>  A motion to issue Section 56 on Wiltshire Council with regard to CHIL BOAT8A was proposed by the Chmn. All agreed.  <i>Community Speedwatch</i>  In response to the request for volunteers, 5 residents have come forward. Another notice will be placed in Village Voice to encourage more support. The Chmn proposed that the scheme should go ahead and the Clerk will request a metro count.</p>	Clerk  Chmn  Clerk

9/17	<i>Becketts Lane</i> Mr C Diaper's email dtd 11/117 refers to Becketts Lane C276 which is in a conservation area with several listed buildings. There is neither a pavement nor a footpath along the lane and it is considered to be a safety hazard for all pedestrians. This matter will be raised with Highways.	Chmn
10/17	10. <b><u>War Memorial</u></b> The Chilmark War Memorial now features on the official website as a listed building with the names inscribed on the memorial: <a href="http://www.warmemorials.org">www.warmemorials.org</a> It is also clearly marked on the Ordnance Survey Map 1923. The Chmn has taken advice about cleaning and the Association advises that they should be professionally cleaned to avoid irreparable damage. All agreed to proceed with this.	Chmn
11/17	11. <b><u>Village Voice/website</u></b> Emergency Plan, CSW, BOAT and Local Parish Elections, date of next meeting.	Clerk
12/17	12. <b><u>Date of next meeting</u></b> : Wednesday 8 March 2017 at 7pm in the Reading Room.	
	<b>Date:</b>	<b>Chairman:</b>